

Memo



To: Health Coordinator
From: Christina Hake
Date: 4/2/2009
Re: Preliminary Information and Registration Materials for the 2009 Summer Health Institute.

The annual Summer Health Institute will be held at the Holiday Inn Sacramento Capitol Plaza on June 16th and June 17th 2009. Located in the heart of downtown Sacramento, the Holiday Inn is within walking distance of the State Capitol Building, Old Sacramento, museums, historic sites, antique shops, specialty boutiques and cultural events. Some of the workshops to expect will be geared around the following topics.

- Meeting the health needs of Early Head Start Children and Families
- Understanding Homelessness: What are the unique health risks?
- Collaborating with Shelter Based Care Provider
- Providing Comprehensive Services
- Strategies for Service Integration/Working as a Team – Health & Education
- Oral Health & Parent Involvement
- Health Data – Program Information Reporting
- How to handle challenging behaviors in the classroom
- How to handle overly aggressive children
- Staff Wellness
- Supporting the health of Special Needs Children
- Head Start Health Requirements (Screening, timelines, protocols)
- What's New in Health from the Office of Head Start
- Classroom Lesson Planning for Health & Nutrition
- Services for children affected by substance abuse
- Techniques to encourage parents to obtain required screenings and exams

For additional information on sessions, please visit our conference page at caheadstart.org
Please contact CHSA with any questions – 916-444-7760, christinah@caheadstart.org

Individual Registration *(One form per person)*



**For more information please contact Christina at CHSA 916-444-7760
Registrations may be faxed to CHSA at 916-444-2257**



**California Head Start Association
 Summer Health Institute
 June 16th & 17th, 2009**

Holiday Inn Sacramento Capitol Plaza

300 J Street, Sacramento, CA 95814

Reservations – 916-446-0100 Room Rate of \$114.00 Single/\$124.00 Double

Reserve by May 22, 2009

Health Institute Fee: \$299 member agency/\$320 non-member agency

Registration is available online at: caheadstart.org

Name: _____ Email: _____

Agency: _____

Address: _____

City: _____ Zip: _____

Phone: _____ Fax: _____

Dietary or physical accommodations required? _____

Institute Fees: Each registration includes nutritious continental breakfast and lunch both days, AM coffee & juice, materials, breakout sessions and keynote presentations.

Registration Deadline & Refunds: All registrations must be submitted and received by the dates noted above. CHSA reserves the right to charge an administrative fee of \$25 per cancellation. All cancellations or requests for refunds must be in writing and received in our office prior to the registration deadline of June 9, 2009. Cancellations or requests received after that date will not be refunded.

Institute Fees

Registration (Before June 8, 2009)	On Site Registration (After June 8, 2009)
member \$299/non member \$320	member \$315/non member \$350

Registration is available online at: caheadstart.org

Hotel Information: Parking rates are subject to change and current rates are as follows:
 Registered Hotel Guests or local participants: \$12.00/day for Self Parking and \$17.00/day for Valet Parking. Participants and hotel guests may pay for their parking at the hotel lobby desk.

Room rates for the Summer Health Institute: \$114.00 Single/\$124.00 Double, reservations must be made by May 22nd, 2009 Call 1-800-HOLIDAY (465-4329) or 916-446-0100 and ask for California Head Start Association rate with group code AHS. You may reserve your room online at www.sacramentohi.com.

Total Amount Enclosed: _____

Check _____ Purchase Order _____ Please Invoice _____

Please make checks or PO payable to: California Head Start Association, 1107 9th Street #301 Sacramento, CA 95814



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CHSA Office Registered: Billed: Notes:
