



October 15, 2007

Dear California Head Start Director:

One of the many benefits of membership in the California Head Start Association is the opportunity to participate in our statewide awards program. We are pleased to invite you to nominate up to five special individuals and one project from your program or community for the following awards: *Administrator of the Year, Teacher of the Year, Support Staff of the Year, Parent of the Year, and Friend of Head Start*. Also, a special award for 2008 only, *Building Bridges for Success*. This special honor is to be awarded to an exemplary local project designed to help children and families make a successful transition to elementary school.

**CHSA Awards deadline is December 7, 2007**

We have designed a very simple 2-step process: 1) Fill out the one page application. 2) Mail the application and any other letters or documents you wish to have reviewed.

The state Association's Awards Panel will review and evaluate all nominations. Successful candidates will be notified in writing by December 20, 2007. Agencies will be expected to send the awardees to the CHSA Annual Conference in January 2008 in Oakland so they will be present to receive their award during the Awards Luncheon on Thursday, January 24, 2008. Each award winner will be given a complimentary full conference registration and two complimentary tickets to the luncheon.

Attached you will find an application. Questions about the process should be directed to Paula Carrino, 916-444-7760. **Please submit award applications in writing to California Head Start Association, 1107 9<sup>th</sup> Street, Suite 301, Sacramento, CA 95814**

We hope you will participate in this awards process. It is a wonderful opportunity to acknowledge just a few of the many committed members of our Head Start family.

Sincerely,

A handwritten signature in black ink that reads "Edward Condon".

Edward Condon,  
Executive Director

*Mail applications to California Head Start Association, 1107 9<sup>th</sup> Street, Suite 301, Sacramento, CA 95814 or fax to CHSA at 916-444-2257*

## **Application for California Head Start Association 2008 Awards**

(Check one)

- \_\_\_\_\_ *Administrator of the Year*
- \_\_\_\_\_ *Teacher of the Year*
- \_\_\_\_\_ *Support Staff of the Year*
- \_\_\_\_\_ *Parent of the Year*
- \_\_\_\_\_ *Friend of Head Start*
- \_\_\_\_\_ *Building Bridges for Success*

***Name of Nominee/Project:***

***Phone Number:***

***Individual nominating:***

***Phone Number:***

For each nomination stated above please answer the following three questions:

1. How is this person/project unique? What are their outstanding qualities that motivate you to nominate them for a CHSA award?
  
  
  
  
  
  
  
  
  
  
2. How long has this person/project been involved with your local EHS/HS program?
  
  
  
  
  
  
  
  
  
  
3. In what way do they impact children & families in EHS/HS?

Please attach any additional comments or letters of recommendation you feel best represent your nominee. Thank you!

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Sacramento, CA 95814 or fax to CHSA at 916-444-2257*